

## **PIRS – Highlights and Improvements**

Release 3.45

### Reply (and Forward) with Predefined Document Actions



|   | Dashb         | ooard                                 |                             | Slip - SOB/SOB   |            |          | ile from 🗸 🌔 Distribution List 🗸 🔗 Organise 🗸    |  |  |  |  |  |
|---|---------------|---------------------------------------|-----------------------------|--|------------|----------|--|--|--|--|--|--|
|   | 6             |                                       | Reply<br>Reply t<br>Reply t |  | ned Docum  |          | >  |  |  |  |  |  |
|   | To:           |                                       | PIRS Approve                | er 2 <pirs.approve< td=""><td>er2@test.s</td><td>obis.com</td><td>1&gt;</td></pirs.approve<> | er2@test.s | obis.com | 1>   |  |  |  |  |  |
| Đ | Atta          | chments (1                            | L)                          |  |            |          |  |  |  |  |  |  |
|   | Documents (3) |                                       |                             |  |            |          |  |  |  |  |  |  |
|   | l             | Download attachments      Bulk change |                             |  |            |          |  |  |  |  |  |  |
|   |               | Doc Numb                              | er 🔺                        | Revision   | Valid      |          | Title  |  |  |  |  |  |
|   |               | DOC-000                               | 004                         | 01   | Yes        |          | Steelwork WSC Section GL UHA 5.1                 |  |  |  |  |  |
|   |               | ۶.<br>الح                             | attachment.pd               | f (3,72 KB)  |            |          |  |  |  |  |  |  |
|   |               | DOC-000005                            |                             | 01   | 1 Yes      |          | E_10197 Bottom ash extractor incomplete scope of |  |  |  |  |  |
|   |               | Attachment.pdf (3,72 KB)              |                             |  |            |          |  |  |  |  |  |  |
|   |               | DOC-000                               | 006                         | Α  | Yes        |          | Outdoor Support 0PAB40BQ031                      |  |  |  |  |  |
|   |               | ۶.                                    | attachment.pc               | f (3,72 KB)  |            |          |  |  |  |  |  |  |
|   |               |                                       |                             |  |            |          |  |  |  |  |  |  |

| Name*:           | Reply with Comments               |          |         |       |            |            |        |       |    |
|------------------|-----------------------------------|----------|---------|-------|------------|------------|--------|-------|----|
| Туре:            | Comment                           |          | ~       |       |            |            |        |       |    |
| From:            | No. of Contraction                |          | b       | is.co | n>×        |            |        |       |    |
| То:              |                                   |          |         |       |            |            |        |       |    |
| Cc:              | (Ref. Agences)                    | i state  |         |       | sobis.co   | m>×        |        |       |    |
| Bcc:             |                                   |          |         |       |            |            |        |       |    |
| Doclink:         |                                   |          |         |       |            |            |        |       |    |
| Subject:         |                                   |          |         |       |            |            |        |       |    |
| Ref. No.:        | Sender: SOB - SOBIS Software GmbH |          |         |       |            |            |        |       |    |
| Folder:          | 1.00 Correspond                   | ence     |         |       |            |            |        |       |    |
|                  |                                   |          |         |       |            |            |        |       |    |
| Document Status: | Workflow on-goi                   | ng       |         |       |            |            |        |       |    |
| Customer Status: | B. Approved except as noted       |          |         |       |            |            |        |       |    |
| Supplier Status: | Approved with comments            |          |         |       |            |            |        |       |    |
|                  |                                   |          |         |       |            |            |        |       |    |
| Body             |                                   |          |         |       |            |            |        |       |    |
| -                | 14px ~                            | B I      | U       | ÷     | <u>A</u> ~ | <u>*</u> ~ | 5      | ð     | Ξ  |
|                  |                                   |          |         |       | _          |            |        |       |    |
| Dear Ladies and  | l Gentlemen,                      |          |         |       |            |            |        |       |    |
| the provided doo | uments are fine                   | e. Howev | er we h | ave   | followin   | g chan     | ge reo | quest | S: |
| No Item          | Sta                               | tus      |         |       |            |            |        |       |    |
|                  |                                   |          |         |       |            |            |        |       |    |
|                  |                                   |          |         |       |            |            |        |       |    |
|                  |                                   |          |         |       |            |            |        |       |    |

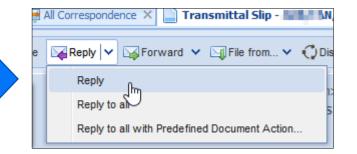
Please talk to SOBIS if you want to use this feature.



The menu options for Correspondence have been simplified:

| All Correspondence ×           | Transmittal Slip - DESOB/DESOB/03  |
|--------------------------------|------------------------------------|
| Reply with history             | 🖌 🔽 Forward 🗸 🔄 File from 🗸 📢      |
| Reply >                        | Reply with history                 |
| Reply to all ゝ                 | Reply with history and attachments |
|                                | Reply with doclink                 |
| /03083 in <mark>! Commu</mark> | Reply                              |

|         | Transmittal Slip - DESOB/DESOB/03 |
|---------|-----------------------------------|
| · ~     | Forward 🔽 🖂 File from 🗸 🔇         |
| ilvio I | Forward                           |
| n PII   | Forward without attachments       |
|         | Forward with doclink              |



Forward with Predefined Document Action...

ence 🗡

Forward 📉

Forward

Transmittal Slip - / 👘 👘 🖬 T 🗡

File from... 🗸 🔿 Distribution List

The improvement is not enabled by default. Please talk to SOBIS if you want to switch to the new menu.



Allows users to prepare mails in other mail clients (i.e. if there is no internet connection). The draft mail can be filed to PIRS, finalized and send according to the project regulations.

|                            |  | 🕌 Project Mailbox 🗙  |
|----------------------------|--|--|
| Folder: Drafts 🔽 Load: All | ▼ 🖓 Reload 🔄 File selected E-Mail(s) ∨ 🧊 Clear Filters | 🔽 Load: All 🗸 🖓 Reload 📑 File selected E-Mail(s) 🗸 🏹 Clear Filters |
| ✓ Date → From              | Subject  | From Subject   |
| ✓ 04.12.2022 13:30         | sobis.c Summary of our kick off meeting in Brussel     | 3:30 Summary of our kick off meeting in Brussel                    |

| 📰 Dashboard 🖂 Dra | aft E-Mail - SOI | B/SOB/00012 AFS ×  |       |
|-------------------|------------------|--|-------|
| E Save 🔀 Close    | 🖂 Send 🛛 🗐 D     | Delivery Options 🛛 💭 Distribution List 👻 😑 Organise 🛩 🔜 Add to Contacts 🥔 More 🗸 |       |
|                   | From:            | Millin Approxime 1   | Draft |
|                   | To:              | × <metal a="" and="" seco<="" second="" td=""><td>× •</td></metal>               | × •   |
|                   | Cc:              |  | ~     |
|                   | Bcc:             |  | ~     |
|                   | Doclink:         |  | ~     |
|                   | Subject*:        | Summary of our kick off meeting in Brussel                                       |       |
|                   | Ref. No.*:       | SOB/SOB/00012 AFS   Folder*: 0200 Project Management                             | ~     |

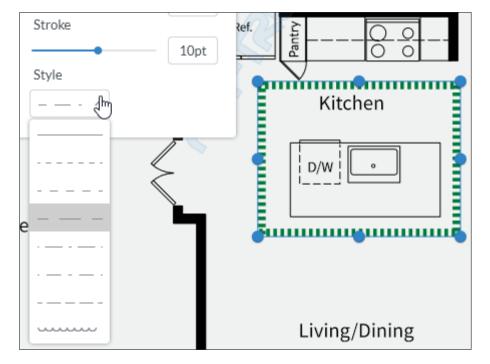
#### New style options in File Viewer

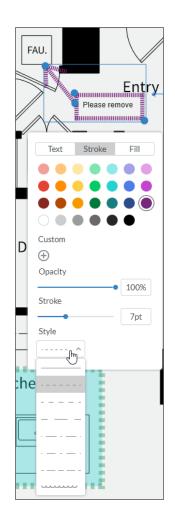
In previous version we have only:



#### Opacity 100% Stroke 5pt Style Cloudy Solid Cloudy

#### Many more style options in new version:







#### Inherit fields from previous revision in documents received in Portal

| Doc Number                                    | 1-MA-PRE-KBN-AA-002              |                  |                  |  |  |  |  |  |
|---|----------------------------------|------------------|------------------|--|--|--|--|--|
| Valid   | Yes                              | Yes<br>Redmarked |                  |  |  |  |  |  |
| Status  | Redmarked                        |                  |                  |  |  |  |  |  |
| Attachments                                   |                                  |                  |                  |  |  |  |  |  |
| Details                                       |                                  |                  |                  |  |  |  |  |  |
| Issue Date                                    |                                  |                  |                  |  |  |  |  |  |
| Total Pages                                   |                                  |                  |                  |  |  |  |  |  |
| Format  | DIN A0                           |                  |                  |  |  |  |  |  |
| Language                                      | EN                               |                  |                  |  |  |  |  |  |
| Application Code                              | Code 1                           |                  |                  |  |  |  |  |  |
| Notes   |                                  |                  |                  |  |  |  |  |  |
| Customer & Supplier                           | 6                                |                  |                  |  |  |  |  |  |
| Remarks                                       | NE                               |                  |                  |  |  |  |  |  |
|   |                                  |                  |                  |  |  |  |  |  |
| Workflow - Edit the document                  | to select a workflow             |                  |                  |  |  |  |  |  |
| Workflow - Edit the document<br>Revisions (3) | to select a workflow             |                  |                  |  |  |  |  |  |
|   | to select a workflow<br>Revision | Valid 👻          | Title            |  |  |  |  |  |
| Revisions (3)                                 |                                  | Valid 🗸<br>Yes   | Title<br>Doc 3 w |  |  |  |  |  |
| Revisions (3)<br>Doc Number                   | Revision                         |                  |                  |  |  |  |  |  |

Inherit field values from previous revision, if received document does not contain any value.

#### Applies to:

- Portal
- Smart Collaboration

Example: Field values were not received by incoming document but from previous revision (in Portal).



# MERCI! THANK YOU! VIELEN DANK! GRAZIE!