

### **SOBIS Software GmbH**

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# **PIRS 3.8**

Highlights



# **Release Notes Overview (Improvements)**

- **1.** Redesign layout of the Document header and show field labels
- 2. Predefined Action for Letters
- 3. Organize multiple Correspondence or Documents in one step
- 4. Implement new view: My Correspondence > Send (Distribution List)
- 5. Define default display of sections

# **SOBIS**

#### 1. Redesign layout of the Document header and show field labels

🏭 Dashboard 🛛 🗐 0. Folder on RootLevel 🗶 🕞 New E-Mail 🗶 🎦 Document - 250B3460 - 01 🛞											
Ø	🛃 Edit 🗵 Close 🎲 Distribution List 🔻 🗁 Organise 👻 🤌 More 👻										
	DD20151002-	DD20151002-33-BIL									
	Doc Number	Doc Number 2SOB3460			Revision	01					
	Valid	Yes			Folder	0. Folder on RootLevel	_				
	Status	20. Sent to customer for approval			Туре	Calculation					
Ŧ	Attachments (3)	ttachments (3)									
Ŧ	Details	Details									
Ŧ	Customer & Supp	ustomer & Supplier 💦 Edit 🔀 Close 📢 Distribution List 🔻 🗁 Organise 👻 More 👻									
Ŧ	Remarks										
Ŧ	Correspondence (3)			DD20151002-33-BIL SOB3461 01 (12. Waiting for internal approval by Lead Engineer) in 0. Folder on RootLevel							
Ŧ	Revisions (1)										
Ŧ	Workflow - Edit t	he document to select a workflow									
Ŧ	Cross References			Attachments (	Attachments (1) Old header without la			be			
Ŧ	Action Items										
Ŧ	Comment Review	Sheet	E	+ Revisions (1)							
Ŧ	Posts										



### **2. Predefined Action for Letters**

» Similar to Transmittal Slips, Comments and E-Mails we have introduced this option also for Letters

Correspondence Documents Stream											
🕞 New E-Mail 🔹 🙀 Reply with history 🔹 🙀 Forward 👻 🗘 Distribution List 🔹 🗁 Organise 👻 🌽 More 👻											
🔲 Date 🔶		Type Tags From									
11.04.2019 16:07	PIRS - Select Predefin		×	ent							
25.03.2019 13:41	Туре	Name 🔺	F	per							
15.03.2019 16:40	Transmittal	Default Transmittal									
14.03.2019 11:30	Letter	SOBIS - Official letter for our business partners	4	s.c							
14.03.2019 11:28	Transmittal	Transmittal to Portal	4	s.c							
08.03.2019 12:08			4	s.c							
08.03.2019 12:06			1	in(							
06.03.2019 14:03		Ş									
		OK Cancel									



### 3. Organize multiple Correspondence or Documents in one step

📰 Dashboard 🛛 🖼 0. Folder on RootLevel 🛞 💼 All Correspondence 🛞 📄 Transmittal Slip - MEW/SOB-IN/00002 T 🛞										
Correspondence Documents Scholar Activity Stream										
New E-Mail 🔹 🙀 Reply with history 🔹 🙀 Forward 🔹 📢 Distribution List 🔹 😭 Organise 🔹 🌽 More 👻										
	Date	*	0	Type 🔻	From	숡 Favouritelm		🔶 Add to Favourites	Subject	
	21.12.2018 14:19	☆	Ø		Chester Gregoroff <chester@gre< td=""><td>No Tags</td><td></td><td></td><td>Documents for approval</td></chester@gre<>	No Tags			Documents for approval	
	21.12.2018 14:19	☆	Ø		Chester Gregoroff <chester@gre< td=""><td></td><td></td><td>Remove from Favourites</td><td>Documents for approval</td></chester@gre<>			Remove from Favourites	Documents for approval	
	21.12.2018 14:19	☆	Ø		Chester Gregoroff <chester@gre< td=""><td>New Action</td><td>Item</td><td>MEW/SOB-IN/00003 T</td><td>Documents for approval</td></chester@gre<>	New Action	Item	MEW/SOB-IN/00003 T	Documents for approval	
	21.12.2018 14:19	☆	Ø		Chester Gregoroff <chester@gre< td=""><td>goroff.com&gt;</td><td>Т</td><td>MEW/SOB-IN/00004 T</td><td>Document Review</td></chester@gre<>	goroff.com>	Т	MEW/SOB-IN/00004 T	Document Review	
	21.12.2018 14:19	☆	Ø		Chester Gregoroff <chester@gre< td=""><td>goroff.com&gt;</td><td>т</td><td>MEW/SOB-IN/00006 T</td><td>Concering the requested d</td></chester@gre<>	goroff.com>	т	MEW/SOB-IN/00006 T	Concering the requested d	
	21.12.2018 14:19		Ø		Chester Gregoroff <chester@gre< td=""><td>goroff.com&gt;</td><td>т</td><td>MEW/SOB-IN/00007 T</td><td>Concering the requested d</td></chester@gre<>	goroff.com>	т	MEW/SOB-IN/00007 T	Concering the requested d	
	30.09.2015 17:25	☆	Ø	$\sim$	Chester Gregoroff <chester@gre< td=""><td>goroff.com&gt;</td><td>-</td><td>SOB-IN/SOB/00001 -</td><td>Training request for PSSS</td></chester@gre<>	goroff.com>	-	SOB-IN/SOB/00001 -	Training request for PSSS	
	21.12.2018 14:19		Ø	$\bigtriangledown$	Chester Gregoroff <chester@gre< td=""><td>goroff.com&gt;</td><td>-</td><td>MEW/SOB-IN/00001 -</td><td>Comment Review Sheet</td></chester@gre<>	goroff.com>	-	MEW/SOB-IN/00001 -	Comment Review Sheet	
	21.12.2018 14:19	☆	I	$\bigtriangledown$	Chester Gregoroff <chester@gre< th=""><th>goroff.com&gt;</th><th>-</th><th>MEW/SOB-IN/00002 -</th><th>Kommentar</th></chester@gre<>	goroff.com>	-	MEW/SOB-IN/00002 -	Kommentar	

With this you can set multiple:

- Favourites
- Tags
- Create new Action Item for several documents

in ONE single step 😊

### 4. Implement new view: My Correspondence > Send (Distribution List)

Folders 😭 😭 😢 🕂	📰 Dashboard 🚺 🚨 Se	nt (Distribution List) 🗵						
🔄 Views 📃	🗘 Distribution List 👻 🅜 More 🗸							
	Distribution List Dat	Recipients	*	Title / Subject / 🖉	Number			
V G My Correspondence	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi	☆	Anforderungsli	AI00010			
La Received	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi		Anforderungsli	AI00009			
Neceived (Distribution List)	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi		Anforderungsli	AI00008			
/ Drafts	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi		Anforderungsli	AI00007			
2 Sent	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi		Anforderunglist	AI00006			
Sent (Distribution List)	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi		Anforderunglist	AI00005			
My Documents	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi	☆	Official Meeting	AI00004			
√ 🚖 Favourites	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi		Official Meeting	AI00003			
Correspondence	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi	☆	Letter of Intend	AI00002			
Documents	21.12.2018 14:20	pirs.testuser@sobis.com, pirs.testuser2@sobi		Kick Off Meeting	AI00001			
Action Items								

**SBIS** 



### 5. Define default display of sections

III Dashboard Transmittal Slip - SOB-CH/Z/00001 T 🛞										
🕼 Edit 😰 Close 🖓 Reply with history 🔹 🖓 Forward 🔹 🖓 File from 👻 📢 Distribution List 👻 😭 Organise 👻 🎤 More 👻										
Harisa Ke Sent by: I	ostelecky <marisa@kostelecky PIRS Setup <pre><pre>cprs.setup@sobis.co</pre> ents for approval  <pre>     PIRS - My Settings - nil     User Information     Regional Settings     Personal Mailbox     Notifications     User Interface </pre></pre></marisa@kostelecky 	/.com> m>	Default Default Dynamic-use last expand / collapse state	×						
Save Close										

In the user settings you can select that PIRS keeps the display of the sections.

For example: If you expand the Attachments section in a mail, the next time you open a mail the Attachments section is displayed expanded automatically.

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